

Potomac Crest Apartments - 1522 Walnut Street

November 27, 2019

Thank you for calling Potomac Crest Apartments your home. We would like to take this time to update you on a few items and provide information regarding the property.

1.) The parking lot will be repaired **December 11th, 2019 between 7:00am & 3:00pm. Entry and Exit will not be permitted** during these times. All cars parked in the **visitor spots along the grass will need to be moved**. If left in place they will be towed at renters expense.

2.) As a reminder, smoking is NOT allowed inside the units.

3.) Windows must be kept SHUT when raining; especially the windows in the back of the building that are not protected by an overhang and will take on water.

4.) Please make sure that all trash is placed inside of the trash receptacles located at the west end of the parking lot. There has been a lot of trash on the ground. Please do your part to keep it clean!

5.) Too much debris is being placed down the sink and tub drain and is causing pipes to clog. The garbage disposal is NOT meant for trash. Please capture debris in the sink strainer and place debris in your TRASH CAN. Excessive hair in the drain can also be very damaging to the pipes. Please dispose in a trash can.

6.) Outdoor bar-b-que grilling is not allowed under the balconied areas. All grills must be monitored at all times and kept 20+ feet away from combustible items and the building.

7.) Each tenant is required to obtain rental insurance per the signed lease. In addition, each tenant is required to provide a copy of the insurance policy to Day Lou Properties, LLC. If you have not obtained renters insurance, you are in violation. Please obtain coverage.

DayLou Properties, LLC
Amy Coffin
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8.) As a reminder, please be respectful of everyone living at Potomac Crest Apartments. Please be mindful of loud music and noise that will be disruptive to those around you.

9.) Please report any running toilets or leaking sinks immediately and check your smoke detectors to make sure they are working properly. New batteries may be needed.