Potomac Crest Apartments - 1522 Walnut Street

July 6, 2019

Thank you for calling Potomac Crest Apartments your home. We would like to take this time to update you on a few items and provide information regarding the property.

1.) HVAC maintenance & PEST CONTROL Services will be perform on July 9, 2019 between the hours of 8am-5pm. If you are not home, I will let the technicians in. Please let me know of any operating concerns.

2.) Smoking is not prohibited inside the units.

3.) Windows must be kept SHUT when raining; especially the windows in the back of the building that are not protected by an overhang. We have had several incidents with water damage due to a window being left open during a rain shower.

4.) Porch and Patios must be kept orderly and are not to be used for storage. No outdoor fires are allowed. No grilling is allowed on the front porch or patio. If grilling, it must be inside of a bar-b-que grill. Grill must be monitored at all times by an adult and kept at least 30 feet away from the building.

5.) Air conditioning/Heating Unit - In order to keep your unit operating efficiently, please vacuum the filters on a monthly basis. They are located in front of the unit.

6.) PLUMBING CONCERNS - please notify us immediately if you notice running toilets, leaking faucets and/or shower fixtures.

7.) Please be sure to test your smoke and fire alarms each month.

8.) Tenant insurance is required and a copy must be provided. Please make sure you are in compliance. Please refer to your lease for further details.

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As a reminder, please be respectful of everyone living at Potomac Crest Apartments. Please be mindful of loud music and noise that will be disruptive to those around you.

Please refer to your signed lease if you have any other questions or need further information regarding your home. As always, please call with any questions or concerns.

Thank you!